

ICA checklist for application documents for study abroad visa

Documents about the applicant				
Necessity	check			Document name
	applicant	ICA		
○				Application form (ICA format) (original)
○				Diploma / Graduation certificate (final education, original)
○				Transcript (final education, original)
△				Certificate of attendance at school, Certificate of expected graduation (of the school you are attending)
△				Transcripts (from the school you are attending)
△				Transcripts (high school)
△				Certificate of the Japanese Language Proficiency Test or equivalent exam
○				Japanese learning certificate
△				Certificate of employment, If you are currently working or have worked in the past (original)
△				Certificate of eligibility (document name :)
○				10 photos (name on the back, 3x4cm)
△				Passport copy
△				Copy of ID
△				Certificate of educational background
△				Written declaration and materials to prove it (reason:)

Documents related to sponsors				
○				Affidavit of Financial Support
○				Proof of relationship between the sponsor and the applicant (family register, birth certificate)
△				Copy of ID
△				Notarization of kinship
○				Bank balance certificate (original)
△				Bankbook copy, bank statement (original)
○ Any				Certificate of incumbency
				Business license
				Business registration certificate
				Copy of the corporate registry copy
○ Any				Proof of occupation (document name:)
				Income certificate
○				Proof of income (document name:)
○				Tax certificate
△				Other (Document name:)

○ : Please be sure to submit

△ : If applicable or if available, please submit

※If any of the documents in ○ cannot be submitted, consult your ICA representative immediately.